

GUIDELINES FOR POSTER PRESENTERS

The IAMRA Conference Organising Committee welcomes your contribution to the 2023 conference.

Please read these poster guidelines to ensure you are completely prepared and your involvement is successful.

REGISTRATION DETAILS

Prior to the conference

- All presenters are required to register for the conference. To register please visit <https://iamra2023bali.org> and complete the delegate registration form. There is no special registration rate for presenters.

Onsite at the conference

- Presenters will need to register at the registration desk when they first arrive at the conference. If you have any questions about the program or your poster, please ask staff at the registration desk.

LOCATION OF POSTER DISPLAY AREA

A list of posters and allocated numbers will be available on a message board near the registration desk for viewing upon your arrival. Please ensure that your poster is displayed on the correct poster board.

POSTER PRESENTATION TIME

You are encouraged to stand near your poster during program breaks and talk with delegates browsing the poster area. Upon registration, you will be provided with an information card on which you will be able to notify delegates of your availability each day. This can be attached to the board next to your poster, if you wish.

POSTER SET-UP/REMOVAL TIME

- In order to set-up your poster, it will be necessary to first collect your conference ID so you are able to gain access to the poster area.
- Set-up of posters – from 1300 on Monday, 6 November 2023.
- Removal of posters – all posters must be removed no later than 1500 on Thursday, 9 November 2023.

POSTER PREPARATION

SIZE

- The poster must be no larger than standard A0 (841mm × 1189mm) in portrait orientation.

LANGUAGE

- The official conference language of the conference is English.

TITLE

- The title should reflect the content of your poster and match your abstract submission.

CONTACT INFORMATION

- Name, organisation, telephone number, e-mail address of the corresponding author and the affiliations of all co-authors should appear on the poster.

DECLARATION OF INTEREST

- All financial support for the work and collaboration must be acknowledged.

LETTERING

- The poster should be easily readable at a distance of 1.5 metres. Avoid using mixtures of type/font styles and upper case text.

Type of Text	Size of Character	Case / Style	General Advice
TITLE	20-24 mm or 100 point maximum	Title Case / Bold	At the top of the poster include the title of the presentation, the name of the authors and the contact details for the corresponding author.
HEADINGS	48 point is suggested 60 point maximum	Title Case	Headings such as “Introduction”, “Methods”, “Results”, “Discussion” and “Conclusions” are useful.
CONTENT	24-28 point 32 maximum Single spaced	Sentence case	The text should be brief. Any description of methods should be simple and concise.

PRINTING

You have 2 options:

- Print your poster at home and bring it with you.
- Print your poster in Bali. If you wish to take up this option, it will need to be emailed to - exhibition@bacomaglobal.com in high resolution format prior to 21 October 2023. Thanks to the Conference Organiser, Bacoma, there is no charge for this service.

ATTACHING YOUR POSTER

- Material for attaching your poster to the board will be provided.

GENERAL ADVICE

- The message that your poster contains should be clear and understandable without requiring oral explanation. Information should be presented simply and concisely.
- Use the space to attract your audience for discussion, not to present complex details of methods and results.
- Results should be presented graphically if possible. Avoid large tables of data.
- Use pictures, symbols and colour. Figure legends are essential and should be short but informative. Each graph should have a short heading. For visual effect, we recommend that graphs be no smaller than 12cm x 18cm.
- A matte finish on photographs gives better visibility. Photographs should be no smaller than 12cm x 18cm.

Thank you for contributing to the success of the IAMRA 2023 Conference!

USEFUL LINKS

[FAQs](#)[Terms & Conditions](#)

LET’S WORK TOGETHER

We’re always looking for new opportunities and are comfortable working internationally. Please get in touch and one of our secretaries will contact you!

[Whatsapp Us](#)

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