GUIDELINES FOR POSTER PRESENTERS

The AMRA Conference Organising Committee welcomes your contribution to the 2023 conference. Please read these poster guidelines to ensure you are completely prepared and your message is successful.

REGISTRATION DETAILS

Prior to the conference:
- All presenters are required to register for the conference. Filled-in registration forms must be completed and the delegate registration form. There is no special registration fee for presenters.

Onsite at the conference:
- Presenters will need to register at the registration desk when they arrive at the conference. If you have any questions about the program or your poster, please ask staff at the registration desk.

LOCATION OF POSTER DISPLAY AREA

A list of posters and allocated numbers will be available on a message board near the registration desk for viewing upon your arrival. Please ensure that your poster is displayed on the correct poster board.

POSTER PREPARATION TIME

You are encouraged to stand near your poster during program breaks and talk with delegates viewing the poster area. Upon registration, you will be provided with an information card on which you will be able to list delegates of your availability each day. This can be attached to the board next to your poster if you wish.

POSTER SET-UP TIME

- In order to set up your poster, it is necessary to first collect your conference ID so you are able to gain access to the poster area.
- Set up of posters: from 1000 on Monday, 6 November 2023.
- Removal of posters: all posters must be removed no later than 1500 on Thursday 9 November 2023.

POSTER SPECIFICATIONS

- The poster must be no larger than standard A3 (420mm × 297mm) in portrait orientation.
- Language:
  - The official conference language of the conference is English.
  - The title should reflect the content of your poster and match your abstract submission.

CONTACT INFORMATION

- Name, organisation, telephone number, e-mail address of the corresponding author and the affiliation of all authors should appear on the poster.

DECLARATION OF INTEREST

- All financial support for the work and collaboration must be acknowledged.

LETTERING

- The poster should be easily readable at a distance of 1.5 metres. Avoid using mixtures of type face styles and upper case text.

Type of Text | Size of Character | Case and Style | General Advice
---|---|---|---
Title | 24 to 36 points | Upper case Bold | All the titles of the poster should contain the name of the presenting author and the corresponding author.
Headings | 48 points suggested | Upper case Title case | Headings should be avoided in the title.
Subheadings | 26-30 maximum | Sentence case | Subheadings should be avoided in the body of the text.

PRINTING

You have two options:
- Print your poster at home and bring it with you.
- Print your poster in Bali. If you wish to take this option, it will need to be emailed to jalan.tukad.balian.553C.Sidakarya.80224@bali.indonesia in high resolution format prior to 2 October 2023. Thanks to the Conference Organiser, Bali, there is no charge for this service.

ATTACHING YOUR POSTER

Material for attaching your poster to the board will be provided.

GENERAL AIDE

- The message that your poster contains should be clear and unambiguous without requiring any explanation. Information should be presented simply and clearly.
- Use the space to attract your audience for discussion, not to present complex details of methods and results.
- Technical details should be presented graphically if possible. Avoid large tables of data.
- Use pictures, symbols and colour (I know legends are essential). Always use short but informative. Each graph should have a short heading. For visual effect, I recommend that graphs be no smaller than 12cm x 18cm.
- A matter finish on photographs gives better visibility. Photographs should be no smaller than 12cm x 18cm.

Thank you for contributing to the success of the AMRA 2023 Conference!